



PARENT/STUDENT HANDBOOK

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Mission Statement: Training God's Children in God's Truth

“So that you may live a life worthy of the Lord and please him in every way: bearing fruit in every good work, growing in the knowledge of God, being strengthened with all power according to his glorious might so that you may have a great endurance and patience, and giving joyful thanks to the Father, who has qualified you to share in the inheritance of his holy people in the kingdom of light.” Colossians 1: 10-12

STATEMENT OF FAITH FOR THE BRIDGE CHRISTIAN SCHOOL

The Word of God. We believe the Bible is the Word of God, fully inspired and without error in the original manuscripts, written under the inspiration of the Holy Spirit and that it has supreme authority in all matters of faith and conduct (2 Tim. 3 :16,17; 2 Peter 1:21; 1 Cor. 2:12,13)

The Trinity. We believe there is one living and true God, eternally existing in three persons, Father, Son and Holy Spirit; that these are equal in every Divine perfection, and that they execute distinct but harmonious offices in the work of creation, providence, and redemption (Matt. 3:16,17; John 14:16; Matthew 28:19-20; John 15:26; 1 Cor. 12:4-6).

God the Father. We believe in God the Father, an infinite, personal Spirit, perfect in holiness, wisdom, power and love. We believe that He concerns Himself mercifully in the affairs of men, that He hears and answers prayer, and that He saves from sin and death all who come to Him through faith in Jesus Christ (Mk 12:29; John 1:1-4; Matt. 28:19-20; Acts 5:30,31; 2 Cor. 13:14; Heb. 1:3; Rev. 1:4-6; Eph. 1:17-20).

Jesus Christ. We believe in Jesus Christ, God's one and only Son, conceived by the Holy Spirit. We believe in His virgin birth, sinless life, miracles and teachings. We believe in His substitutionary atoning death, bodily resurrection, ascension into heaven, perpetual intercession for His people, and personal, visible return to earth. (Isaiah 7:14; Matt. 1:23; 1 Cor. 15:1-4; 2 Cor. 5:19-20; Heb.7:25- 57; 1 Thess. 4:13-18; John 14:1-3; Rev. 20:4-6).

Holy Spirit. We believe in the Holy Spirit who comes forth from the Father and Son to glorify the Son, to convict the world of sin, righteousness and judgment, and to regenerate, sanctify and empower all who believe in Jesus Christ. We believe the Holy Spirit indwells every believer in Christ, and that He is an abiding helper, teacher and guide (John 14:16,17; 16:7-14; Matt. 28:19; Romans 8:9,14,16,27; Heb. 9:14; Eph. 1:13,14; John 1:33).

Regeneration. We believe that all persons are sinners by nature and by choice and are, therefore, under condemnation. We believe that those who repent of their sins and trust in Jesus Christ as Savior are regenerated by the Holy Spirit (Romans 3:19,20; 3:9-18,23; John 3:18,36; Luke 13:1-5; John 1:12.13; Romans 10:8-13; Eph. 2:4-6; 1 Peter 1:23,25; Romans 6:23; Titus 3:5.6).

Christian Conduct. We believe that a Christian should live for the glory of God and the well-being of his fellow-men; that his conduct should be blameless before the world; that he should be a faithful steward of his possessions; that he should seek to realize for himself and others the full stature of maturity in Christ (1 Cor. 10:31-33; 1 Cor. 6:19.20; 1 Cor. 1:8; Phil. 2:15; 2 Peter 3:14; 2 Cor. 8:1-7; 1 Cor. 6:12; 2 Cor. 9:6-8; Eph. 4:13-15; 2 Peter 3:18; 1 Peter 2:2).

Gender and Sexuality. We believe that God created each person uniquely. They are created in the image of God, and each has a distinct and separate gender and sex, either male or female. Moreover, we believe that there is no difference between biological sex and gender identity and expression, they are in Scripture one and the same. This gender is identifiable at birth and is displayed in daily life in expressions of masculinity and femininity. An attempt to confuse or distinguish difference between male/female and/or biological sex/gender identity is an attempt to self-create which is a result of sin and the fall. While we acknowledge that there are rare instances where people are born with an indiscriminate biological sex, these situations do not involve an individual attempting to self-create or deny the image of God in their creation. Sexual intimacy is an exclusive privilege of a husband and wife in marriage. All other forms of sexual immorality (including adultery, fornication, homosexual behavior, incest, and use of pornography) are sinful and offensive to God. We believe that a person struggling with such sin issues should repent and find help in the grace of Jesus to live differently. (Gen. 1:26-27, Gen. 2:18-25, Psalm 139:14, Eph. 5:22-23, Rom. 1:18-27, 1 Cor. 6:18, 7:2-5, Heb. 13:4, Matt. 15:18-20, Matt. 19:4, Mark 10:6-7, 1 Cor. 6:9-10)

Critical Race Theory and Diversity, Equity, and Inclusion.

We believe that God loves all races of human beings equally and without favoritism. Racism, which is prejudice, discrimination, or antagonism by an individual, community, or institution against a person or people based on their membership in a particular racial or ethnic group, is evil and is the result of sin. We believe that God created all humans descended through one man and one woman, Adam and Eve. As such we are all the same race, the human race, though there are distinguishable physical characteristic which have come to define racial or ethnic groups, these differences do not equate to anyone being less than what God created. We believe that the authority for approaching racism is Scripture and, therefore, our approach to racism centers around such. As a result, we reject Critical Race Theory (CRT) and other systems of thinking that insist on being the authority on racism and the resolution to it. (Gen. 1:26-27, Mk 12:31, Acts 17:26, Rom. 2:11, Rev. 7:9-10, 2 Tim. 3:16-17).

PHILOSOPHY OF EDUCATION

Our philosophy of education stems from our mission. We believe that Christianity is the faith of enlightenment and intelligence. In Jesus Christ abide all the treasures of wisdom and knowledge. All sound learning is, therefore, a part of our Christian heritage. The new birth opens all human faculties and creates a thirst for knowledge.

A Christian school is an extension of the Christian home in training students for time and eternity in a Christian environment. The Bridge seeks to partner with both church and unchurched families to fulfill the Great Commission. We are seeking to train God's kids in God's truth.

The Bridge Christian School's philosophy of education has its foundation in the revelation of God in nature, in the Holy Scripture of the Old and New Testaments, and in the person of Jesus Christ, who is Truth. Therefore, our standard is the Word of God and is absolute because its Author is an absolute God. Because of this absolute authority, the Christian educator must be committed to God's Word, the Bible, as the source for the principles of education.

Because of these things we are dedicated to the purpose of preparing students academically, emotionally, and spiritually to be truly effective citizens of God and country. To that end, the following educational objectives result from this philosophy.

Student Spiritual Development

- To lead students into a personal, saving relationship with Christ as Lord and Savior
- To develop a desire in each student to know and to do the will of God
- To teach and encourage students toward daily Christian living and service of others
- To provide for the students excellent teacher role models
- To develop in the student a Biblical sense of right and wrong
- To foster self-discipline in the student based on respect for and reverence toward God and all authority
- To build in the students a God-consciousness and consistent Christian worldview

Student Academic Standards

- To promote high academic standards and help students gain a thorough comprehension and command of the fundamentals used in communicating with others
- To teach and encourage the formation of good study habits
- To teach the students how to do research and to use the scientific method

- To develop creative, critical thinking, and the proper use of Biblical criteria for evaluation
- To promote good citizenship through developing an understanding and appreciation of our Christian and American heritage of freedom and human dignity
- To impart knowledge of the world and current affairs in all fields, and relate them to God's plan for mankind

Scriptural Support: Deuteronomy 4:1,5,9,14; 6:1-10; 31:12-13; Nehemiah 8:1-8; Job 28:28; Psalms 19:7ff.; 119:11; Proverbs 3:13ff.; 4:1-10; 8:1-7,11; 15:14; Ecclesiastes 7:19; Matthew 5:2; 7:24ff.; 28:19-20; Luke 2:40; 1 Corinthians 1:18-31; Ephesians 4:11-16; Philippians 4:8; Colossians 2:3,8-9; 1 Timothy 1:3-7; 2 Timothy 2:15; 3:14-17; Hebrews 5:12-6:3; James 1:5; 3:17.

Our Curriculum

BCS ascribes to the Classical Christian Education model which notes that when history, science, math, philosophy, art and other subjects are integrated around the truth that God is the Creator of all that exists, all knowledge is interrelated and points back to Him. This method is based on the tradition of the Trivium and each level utilizes a child's God given strengths at each stage of growth.

Grades K-2 Pre-Grammar Traits: Excited about learning, enjoys games, stories, songs, projects, short attention span, want to touch, taste, feel, smell and see. Imaginative and creative, easily memorizes.

Grades 3-6 Grammar Traits: Excited about new, interesting facts, likes to explain, figure out, talk. Likes collections and organizing items, likes clever chants and rhymes, can assimilate another language well.

On Going Assessment and Progress

Each student will be assessed at the beginning and end of each school year and placed in the grade that best accommodates their skill level.

Mid-year progress reports will be sent to families; teacher conferences will be held on the 1st and third quarter. The purpose of these conferences is to strengthen the partnership between school staff and parents to promote the spiritual, academic, physical and social growth of the student by sharing insight, information and encourage freedom of communication. Most of all, to encourage parents and teachers to pray for the specific needs.

Conferences will be scheduled in 15-20 minute increments, parents and teachers may initiate additional conferences to address any questions or concerns either may have.

Pre-K and Kindergarten will be graded using a Portfolio Assessment tool.

1st and 2nd grade students will be graded using the following terminology: Unsatisfactory, Satisfactory, Excellent.

3-6th grade students will use a grading scale.

An incomplete may be given at the discretion of the administration and classroom teacher. If students are still unable to complete the work as assigned an incomplete will become an F.

Parent/Teacher Fellowship

Family fellowship events will be scheduled at the 2nd quarter and end of year mark with a program prior to Christmas break.

Homework: Students are expected to work conscientiously and to the best of their ability on each assignment given, completing it by the date it is due. Penalties for late work will vary with the grade of the student and teacher and late assignments may receive a reduction of percentage of points. Should a student exhibit a pattern of late work it will be understood that there may be periods of time they may miss recess or need to stay after to catch up.

Enrollment Information

Current enrollment for The Bridge Christian School (BCS) includes students preschool through 8th grade.

Preschool students must be toilet trained and at least four years old by September 1; or nearing 4 and able to pass assessment. Kindergarten students must be five years old on or before September 1st; or nearing five and able to pass assessment.

BCS is not an alternative or remedial school and is not equipped to help students with severe physical, emotional or learning disabilities due to our inability to provide the one-on-one attention required.

There may be instances where we can place students who struggle with physical or academic needs such as ADD, ADHD, who have an IEP (Individualized Education Plan) and such will be evaluated each year on a case by case basis.

Admission Policy

Prospective students must demonstrate a desire to attend BCS and show a readiness to learn and submit to its policies in attitude and action; to seek academic excellence through diligent study.

Families and students must acknowledge and agree that we will be teaching in accordance with the Statement of Faith and Philosophy of Education.

The school office will receive a completed application packet to include a copy of the student's transcript or most recent report card, and if possible, a pastor or teacher's recommendation.

Students are able to enroll year-round, and tuition will be prorated.

A \$25.00 non-refundable registration fee must accompany the application.

An interview will be conducted with parents and student(s) by the school administrator and designated school board member(s).

The administrator will issue a letter informing the parent or legal guardian of the interview committees' decision regarding the student's admission.

If a classroom has filled, parents may request to have their child(ren) put on a waiting list.

General acceptance will be based on the following:

Review of the student application

Interview with the student(s) and parents

Previous school recommendations and performance

Placement tests or an informal academic assessment

All students that are accepted will have a nine week probationary period.

Registration and Re-enrollment

Registration is an annual requirement and parents/guardians of currently enrolled students are encouraged to complete the re-enrollment form and return it with the registration fee to the office before the last day of school. Doing so will qualify families for a discount in the registration fee. Re-admission is evaluated by staff, administration and the school board. Students must continually meet the requirements as with any general admission. Filling out the paperwork is not a guarantee of continued attendance.

Any student(s) who withdraw and have not been on the roll for one semester or longer must re-apply and follow the steps for admission as previously noted in this handbook.

Registration fees, along with a minimum of one month's tuition payment must be received two weeks before the first day of school. Students with outstanding accounts from the previous year will not be permitted to return until made current.

Families have the option of making payments by semester, quarterly or monthly.

Notice of Non-Discrimination Policy

The Bridge Christian School admit students of any race, color, gender, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. BCS does not discriminate based on race, color, gender, nor national and ethnic origin in administration of its educational policies, admission policies, scholarship programs, athletics, and other school-administered programs.

Operational Funding

BCS relies on tuition, fundraising, gifts and donations to operate, we do not accept government funding. Therefore we ask that prompt and consistent payments be made which in turn allows us the ability to provide the services needed to help fulfill our mission. Tuition cost and other related fees are established by the school board each academic year. Multi-child discounts, full time staff discounts, volunteer, and clergy discounts are available to help keep Christian education affordable. Financial aid to qualifying families is also available.

Volunteer Opportunities and Requirements

Along with the above, parents are encouraged to contribute to the needs of the school by volunteering their time in as many functions as possible. Volunteers are needed in the areas of buildings and grounds, classroom helpers, field trip chaperons, providing hot lunch and various fund raising tasks/events.

We ask that in lieu of volunteering, families who are able, consider making a financial contribution.

Outstanding Balances, Refunds and Late Payments

Payments are due by the first of each month, unless prior arrangements have been made, and a fee of \$30.00 will be charged for any payment with insufficient funds.

Refunds for tuition whether through voluntary or involuntary withdrawal will be awarded only for the quarter the student has not attended. Application and registration fees are non-refundable.

We understand that there may be times where families experience unexpected, legitimate financial crisis. We ask that you make this known to the school administration prior to the due date of your next payment to see if payment may be adjusted for a short time.

If an outstanding balance exceeds thirty days and parents have not communicated with the office or administrator to attempt to make alternative arrangements a student may be given a withdrawal notice. Accounts made current prior to the withdrawal date will discontinue the withdrawal process.

Miscellaneous Fees

There will be opportunities for field trips and other programs that will not be covered under tuition costs. BCS will inform you ahead of time of those opportunities and the fees associated.

Arrival and Dismissal

School hours

The school day starts at 8:30 a.m. and ends at 3:00 PM. We ask that all children be picked up no later than 3:15. If there is an emergent need that will cause your child to need to stay longer we ask that you call the office and notify a staff member.

Security

The doors to the building will be locked following arrival until dismissal. All those needing to enter within school hours will press a button at the church entrance. Once in the building we ask that you sign a login register.

Early Dismissal

Requests for early dismissal should be made only when absolutely necessary.

Parents/guardians are asked to notify the office and/or the student's teacher if a student needs to be dismissed early.

Please see Attendance Policies and Information for acceptable reasons for absences and procedures for make-up work.

Inclement Weather

In the event of inclement weather, parents are requested to listen to local radio stations for information on delayed starts, early dismissals, or school closings. Announcements will be made via text message before 7:00 a.m. BCS usually, but not always, follows the Siren Public Schools in weather related closings.

Attendance Policy

Regular attendance plays an important role in a student's success, absence can impede progress, and if frequent, create a situation where it can be difficult to get back on track. Make-up assignments may also require extra time from the teacher's schedule and take time away from other students. It is important for each student to arrive on time and attend all required classes.

Compulsory School Attendance

Elementary and secondary schools will comply with the compulsory school attendance laws defined by Wis. Stat. § 118.15. The statute requires school attendance of a child ages 6 to 18 unless he/she: 1) is excused, 2) has graduated, or 3) is enrolled in an alternative or home-based private, or other education program as permitted by law. The law further requires that any person having under his/her control a child between the ages of 6 and 18 shall require the child to attend school regularly during the full period and hours that school is in session until the end of the school term, quarter, trimester, or semester of the school year in which the child becomes 18 years of age. Parents or legal guardians are required to provide the school with the reason for their child's absence. It is the responsibility of the school's designated attendance officer to record whether the excuse is to be considered excused or unexcused (truant).

In accordance with Wis. Stat. § 118.15, a parent must be sent a written notification when the child has been absent or tardy without an acceptable excuse for a total of five days in a semester. A second notice regarding habitual truancy shall be sent when a student has been absent ten or more days in the school year.

There is no legal number of absences which, if exceeded, leads to automatic retention of a student. A student must be allowed to complete the work missed during an absence, regardless of whether the absence is excused or unexcused. Compulsory School Attendance does not apply to any child who is temporarily not in proper physical or mental condition to attend school but who can be expected to return to his or her program upon termination of his or her illness or condition.

Each teacher is responsible for maintaining daily attendance records for the current school year. Retention of attendance records beyond the current year, though not legally required, is advisable for an additional three school years. Local administrators have the option of retaining attendance records for a longer period. Annual attendance is recorded and kept as part of the student's permanent file.

Excused Absences:

An excused absence is considered to be any absence that is planned and/or one that a parent is aware of and can include: medical or other professional appointments, funerals, family emergencies, family trips, hunting, school or church sponsored activities.

If a child is to be absent a parent or guardian must call the office by 9:00 a.m., the day of the absence and inform the school of the reason for that absence. If a child is to be out longer than one day a call must be made for each day absent, exceptions include prolonged medical reason or prearranged plans.

A note signed by the parent/guardian must be sent with the child the day he/she returns stating the reason for the absence; this allows for accurate attendance records. A written statement from a doctor must be provided for students who are absent for all or part of five or more consecutive days due to illness or injury, and include any restrictions that may apply.

Students who are absent due to illness for all or part of 10 non consecutive days are also required to provide a written statement from their physician noting the reason/need for the absence.

If a note from the parent/guardian is not provided within one week of a student's return the absence will be considered unexcused.

Unexcused Absences:

Any absence that the parent/guardian is unaware of will be considered unexcused. Other examples of an unexcused absence include, but are not limited to, over-sleeping, skipping class, tardiness, personal appointments (hair, nails etc.) shopping.

Specific Rules:

BCS believes that our behavior should be one of submission to God, to parents and to those placed in authority and that these principles come from the word of God. As Hebrews states, discipline seems painful... but later yields the peaceful fruit of righteousness to those who have been trained by it.

Behavior will be integrated into our academic program and consist of six biblical values: Respect-Responsible-Resourceful-Resolute-Receptive-Responsive.

Specific Rules will include the following

School property shall be protected. Malicious or careless defacing, damaging, or destroying of school property will result in both the appropriate disciplinary action and the replacement of such property by the student and/or their parent or legal guardian.

Conduct and attitude shall be respectful. Disrupting class, unruly behavior, or repeated violations of prescribed policy will not be allowed.

Respect for authority is required and each student is expected to show respect for any staff member at all times, in and out of school. This includes volunteers. Students who disrespect staff will be subject to disciplinary action including suspension or expulsion.

Confiscation of Property

In order to ensure safety and maintain an atmosphere free of distraction, certain items are not allowed at school or in a student's possession. These include: prescription or non-prescription medication, anything found to be inappropriate or illegal in backpacks, on shelves or in cubbies, distracting items, devices or toys. Items will be confiscated and given to parents at the end of the school day.

Types of Minor Offenses:

Repeatedly talking without permission, repeatedly out of your seat without permission, repeatedly distracting others or disrupting class, minor disrespect via murmuring, wisecracking or facial expressions, cheating, carelessness, three or more dress code violations. (This list is not all inclusive).

Types of Major Offenses:

Blatant disrespect toward authority, irreverence during chapel, disrespect toward God's word, profane, vulgar or obscene gestures, taking the name of the Lord in vain, divisive communication, slander, mockery, offensive slang.

Fighting, physical violence, threats, intimidation, harassment.

Public displays of affection, (kissing, hugging or any inappropriate touching).

Possession of dangerous items such as laser lights, pocket knives or sharp knives, fireworks.

Possessing immoral or unwholesome literature, possession or off campus use of alcohol.

Some offenses may potentially result in immediate suspension or expulsion without following any of the above steps and if necessary, require a report to law enforcement. These include possession of dangerous weapons, possession of drugs or drug paraphernalia, any written or verbal threats of violence against other students, staff or property. Involvement in witchcraft or the occult, sexual immortality, criminal conduct of any kind.

Discipline:

Minor offenses may include warnings, correction, rebuke, making apologies, making restitution, conference with parents, detention, loss of privileges.

Major offenses may include correction, rebuke, making apologies, making restitution, student conference with the administration, loss of privileges, suspension, detention, student and parent going in front of the school board, academic probation.

BCS reserves the right to suspend or expel a student for misconduct whether it occurs on or off the school campus. While BCS has no control over what occurs off campus misconduct may come to the attention of school authorities and may result in the administration of discipline.

Corporal punishment is not administered at BCS by any staff or administration. We recognized that corporal punishment is biblically based and can be effective, however we believe that parents should employ this method, not the school.

Student Health and Safety

It is mandatory that students who show symptoms of communicable diseases stay home until return is acceptable.

An example of some illnesses that require absence from class include measles, mumps, chicken pox, whooping cough, tonsillitis, contagious impetigo, scabies, pink eye, ring worm, lice and respiratory streptococcal infections. For respiratory strep infections return is permitted 24 hours after antibiotic therapy has begun. With all illnesses re-admission with a note from a parent is required. Written notice of your child's illness will help us to track trends and notify other families of outbreaks.

If a student exhibits signs or symptoms of any of the above mentioned illnesses (fever, cough, rash, vomiting, nausea, diarrhea, sore throat, paleness or listlessness, parents will be called and asked to pick up their child. Return is permitted after major symptoms have subsided for a period of 24 hours.

Medication Policy

We ask that whenever possible a child's medication be administered at home but do understand that there may be instances where taking medication during school hours is required. If so, any and all medication must be administered by the school staff or office personnel. The parent shall deliver the medication, labeled with the students name along with a signed note from the parent or doctor stating what the medication is for, how often and how long it is to be taken.

Tylenol and throat lozenges are available to students provided prior written permission from a parent is on file in the office.

Medical Emergency Procedure

Each parent will be required to fill out an medical emergency form at the beginning of each school year and parents are asked to contact the school immediately with any changes.

In the event that a student should require basic first aid a teacher or other staff member will administer or the student may be picked up by a parent to be taken to their clinic. Parents will be notified and an incident report will be filled out and kept on file with a copy mailed to the parent.

When a student needs emergency medical attention the school will call 911 and the parents. If warranted students will be transported via ambulance to the nearest emergency room.

An accident report form will be filled out and a copy mailed to the parent.

Shared Custody-Divorce and/or Contact Restrictions:

The school shall communicate with the parents of a child in a divorce action according to the directives of the court. When school administrators learn that a student is the subject of a court decree which restricts the placement or contact of either parent with the child, a request shall be given to the parent who maintains primary physical placement of the child to submit a copy of the court decree; a letter from an officer of the court stating the requirements of the court in this manner will suffice.

If a court has issued an order affecting the physical placement of a child pursuant to Wis. Stat. 767.24 (or a comparable statute of another state), copies of the student progress reports shall be issued to both parents in conformity with Wis. Stat. 118.125 (2) (a) unless one parent has been denied periods of physical placement with the child by the court under Wis. Stat. 767.24(4) , in which case, no student information will be provided to the parent who has been denied periods of physical placement, in conformity with Wis. Stat. 118.125 (2) (m)

Dress Code and Appearance

In consideration of the Biblical standard brought forth in 1 Timothy 2:9 we ask that students, staff, volunteers dress with appropriate school attire exhibiting:

Godliness – Cleanliness - Modesty – Practicality - Safety and Neatness.

Extreme fashions which call undue attention to the individual or any part of the anatomy in an unwholesome way, are not acceptable.

For girls, dresses, tops and blouses are required to cover the top of the shoulders (straps must be 3” wide) and the midriff. They must not be form fitting, low-cut, backless or have any slits. Shorts must be worn underneath dresses if the student is to play on the playground.

Sandals are allowed, no flip flops or slippers please.

For girls the wearing of jewelry should be kept to a minimum and suitable for their age.

Clothing displaying Christian symbols or messages is encouraged

Hats/Caps are allowed outside, but are not to be worn inside the building

Make up for elementary students is not permitted.

Clothing, including jackets, with non-school associated logos or insignia depicting professional, college, and/or other non-school teams are allowed, however, logos, symbols, and slogans that are not edifying will not be allowed (including skulls and crossbones).

Earrings, nail polish, hair accessories, or other female related items are not permitted to be worn by males.

School Shoes

We ask that you bring a pair of shoes that will be worn at school to help keep dirt, mud and other debris from being tracked in.

Attire for Phy-Ed

Loose fitting athletic pants, sweatpants or knee length gym shorts along with sweatshirts or t-shirts are acceptable. Athletic shoes and socks are required. Exceptions may be made for inclement weather.

Students who are not dressed in compliance with this Dress Code will be removed from school activities and parents will be contacted and asked to provide a change of clothes. Students will be allowed to return to school functions once they are dressed in accordance with the provisions of this dress code.

Please Note: From time to time the Administration may determine some manner of appearance not mentioned in this Dress Code to be inappropriate and thus will not be permitted.

Dressing for Chapel

BCS is asking that students and staff dress for chapel day, please wear dress pants (boys) or skirts for girls if desired and dress shirt or button down shirt.

Mandatory Reporting of Child Abuse and Neglect

All children are image bearers and we are charged with protecting them.

BCS requires all adults, employee, or volunteer to comply with reporting responsibilities for any suspected abuse or neglect of minors, whether or not designated as a mandatory reporter under Wisconsin law. Every instance of suspected child abuse or neglect must be reported no matter when it happened or where it happened.

A volunteer in any program should discuss any concerns about sexual abuse, physical abuse, emotional maltreatment, or neglect of a minor with his/her immediate supervisor (director or teacher), and collaborate in making a report to local law enforcement officials or to local child protective service agencies. If his/her immediate supervisor is unavailable and the volunteer feels the child is in imminent danger, the volunteer is encouraged to make a report to the local law enforcement or to local child protective service agencies and then follow up with his/her immediate supervisor. Paid personnel should directly report to local law enforcement officials or child protective service agencies. They should also notify their supervisor (such as a pastor) that a report is being made. In accordance with state law and moral obligation, any pastoral or school administrator, teacher, counselor, or related professional who has reasonable cause to suspect a child under the age of 18 seen in the course of their duties has been abused or neglected or has been threatened with abuse or neglect that is likely to occur is obligated to report the case immediately (as soon as possible but not more than 24 hours later). Reports must be made by telephone or personal visit to the local Child Protective Services or local law enforcement.

Definitions of Abuse and Neglect

Child abuse is defined as any physical injury inflicted on a child by other than accidental means; sexual intercourse or sexual contact with a child; sexual exploitation of a child; permitting, allowing, or encouraging a child to be involved in prostitution; emotional damage inflicted on a child; or forcing a child to view sexually explicit activity; exposing a child to pornography; participation in human trafficking; or exposing and/or participating in sexting.

Neglect is defined as failure, refusal, or inability on the part of a parent, legal guardian, legal custodian, or other person exercising temporary or permanent control over a child for reasons other than poverty, to provide necessary care, food, clothing medical/dental care, and/or shelter to the child.

Mandatory Reporters

Wisconsin law lists many specific professionals who are mandated to report child abuse and neglect.

Included among the list of mandatory reporters are the following:

School teachers, administrators, counselors, substitute teachers, school employees, child-care worker or day care provider/center, childcare provider, in or out of the child's home. A member of the clergy must report if the member of the clergy has reasonable cause to suspect that child seen by the member of the clergy in the course of his or her professional duties is being abused or threatened with abuse or has reason to believe that another member of the clergy is abusing a child or threatening a child. Mental health professionals, social workers, marriage and family therapists, professional counselors, alcohol or other drug abuse counselor, administrators of social service agencies, speech-language pathologist, audiologist, Physician, nurse, physical therapist, occupational therapist; dentist, chiropractor, optometrist, acupuncturist, dietitian, police or law enforcement officer, emergency medical technician; first responder, public assistance worker, including a financial and employment planner, mediator. Whoever willfully violates Wis. § 48.981 (2), Stats of the Wisconsin Children's Code by failure to report as required may be fined not more than \$1,000.00 or imprisoned not more than six (6) months or both Wis. § 48.981 (6). Any person or institution which reports in good faith is immune from either civil or criminal liability. All reports and records must be accorded confidential treatment by the authorities.

Field Trips

Field trips will be scheduled periodically and can include all grades or individual classes. The purpose is to enrich and reinforce curriculum objectives, give hands on experience not duplicated in a school setting, and allow for fellowship among students.

Field trip details will be provided to parents with permission slips filled out and signed by the parent at least a week in advance. Verbal permission will not be allowed unless a circumstance would deem it necessary.

A first aid kit and copy of each student's emergency medical form will be taken on all trips and outings.

General permission slips are signed at the beginning of each school year and kept on file in the office. These are used for only short trips in the local area and allow for spontaneity and eliminate the need for a separate slip for each event.

Recess and Playground Procedure

Recess will be supervised by an assigned teacher, staff or volunteer. Students are required to stay within the designated play area and abide by rules which include:

Dressing appropriately for the season, no pushing, rough housing, wrestling, tackling or fighting. No unnecessary screaming or shouting, no throwing stones, sand, snowballs or "sword fights" with sticks.

No tying ropes around a person or playground equipment.

Use all play equipment for its intended purpose only, put away any equipment you have used after each recess or Phys-ed class. Equipment will not be used after school and after recess students will line up and re-enter the building in an orderly fashion.

On rainy or extremely cold days the fellowship hall may be used for activity chosen at the teacher's discretion.

Lunch

Families are asked to provide lunch for their children Monday through Thursday, lunches brought from home will not be able to be kept in the refrigerator due to limited space. Each Friday the school will provide a meal free of charge.

Transportation

It is the sole responsibility of parents to provide, schedule and arrange transportation to and from school. Bus transportation may be available through the Siren school district for district residents; it is up to the parent to contact the school to inquire.

If there will be a change in the child's transportation (going home with a friend, etc) please send a note or call in advance to notify the office. Whenever possible please have your arrangements made and communicated with your child before the school day begins.

We ask that a student that is riding a bus they do not typically ride, have a written bus pass for the driver upon boarding. This will be arranged through the school with the signature of the teacher or secretary along with written or verbal permission of the parent/guardian.

Visitors

Parents, families, or prospective students wishing to visit the school for all or part of the day will need to make arrangements ahead of time by calling the school office. All visitors must sign in, friends of students or student visitors must abide by school policy, including dress code.

Telephone Use

Students are allowed to use the office phone for emergencies and other unforeseen situations by permission and at the discretion of their teacher. Students are not called to the phone from class unless it is an emergency, messages will be relayed as soon as time permits. Students are expected to plan ahead and be responsible for remembering routine items needed for their school day. We encourage students to talk to their teacher for specific needs and the teacher will decide if it is necessary to call a parent/guardian.

We ask that students keep cell phones at home, if a cell phone is necessary for communication with parents they will be kept in backpacks and checked at lunch or after school. Students may be asked to turn phones in to their teachers if they are distracting or misused.

Library and Computer Use

BCS has a media center to assist teachers and students with assignments and planning for projects. Computers/laptops will be used under the discretion of the teacher. Books can

be checked out for use off campus with the understanding that students are responsible for misplacing/losing lost items.

Chapel

Chapel services will be on Wednesday or Friday morning, all staff and students are required to participate. Services consist of a time of prayer, singing, and testimony or a lesson from God's Word. Guest ministries from local churches and the community are regularly scheduled.

Each class has an opportunity to share a message or presentation, a variety of methods such as personal testimony, skits, puppet shows, dramas, and other creative ways to illustrate biblical truths.

Parents are invited and encouraged to attend and participate.

Pledges

At the beginning of each day, the following pledges will be recited: Pledge of Allegiance to the American Flag, Pledge of Allegiance to the Christian Flag, and Pledge of Allegiance to the Bible.

Records Retention/Student Files

BCS retains a record of pertinent and required information for each student to assist with the day to day operations and educational requirements. All student records will be kept in a secure area. If a student should transfer to another school, records will be forward directly to that school upon receiving of a request for transcripts.

The following individuals have a right to see and examine a student's record:

School personnel having legitimate educational interest who are involved in the instruction or supervision of the program. This would include teachers, administration, principals, and support personnel such as the school secretary and other special service personnel, students and/or parents, unless otherwise specified.

Access to records by third parties such as employers, law enforcement and social agencies is permitted only with the written permission of the parent/guardian.

The school may disclose personally identifiable information from a student's record to parties connected with an emergency if knowledge of the information is necessary to protect the health and safety of the student. Records are furnished in compliance with judicial orders and upon receipt of a lawfully issued subpoena.

Parents who wish to examine school records are asked to request an appointment with the school's administration to set up a mutually agreed upon time.

